**AMERICAN ARACHNOLOGICAL SOCIETY**

**STUDENT RESEARCH GRANT APPLICATION COVER SHEET**

**INSTRUCTIONS:** Please complete this cover sheet and include it with the electronic copy of your proposal. You may also include a cover letter if there is additional information you would like to tell us about your project or your situation. Students requesting a membership waiver must provide justification.

**Name (First Middle Last):**

**Email:**

**Academic Institution (including country):**

**Project Title:**

**Amount of Funding Requested (USD): $**

**Current Academic Status (student arachnologists at any level are welcome to apply):**

\_\_\_\_\_ Undergraduate Student

\_\_\_\_\_ Master’s Student

\_\_\_\_\_ Doctoral Student (pre-qualifier)

\_\_\_\_\_ Doctoral Candidate (post-qualifier)

\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AAS Membership Status (applicants must be student members and dues must be paid by the proposal submission deadline of February 15, 2022):**

\_\_\_\_\_ I am a student member of the American Arachnological Society.

\_\_\_\_\_ I am not a current student member but am requesting a waiver or sponsored membership. (Sponsored memberships are available only to students from developing countries. *All requests for waivers or sponsored memberships must be accompanied by a cover letter providing justification.*)

**I am applying to the (choose one):**

\_\_\_\_\_ Vincent Roth Fund for Research in Systematics

\_\_\_\_\_ American Arachnological Society Research Fund

**Please Note:**

1. **The applicant may not submit the same proposal for both funds, but may submit a substantially different proposal to each fund in the same grant cycle.** If the proposal is deemed appropriate for either fund, the committee will assign it to the competition in which it has the best chance for funding.
2. **The applicant may not submit a proposal for which they have already received funding from the AAS.** A *project* will be funded only once, an *applicant* may be funded more than once.
3. **Proposals must be submitted by the applicant.** Proposals submitted on behalf of the student by someone else will not be considered for funding.
4. **The applicant may not submit proposals for the same project to both the AAS Student Research Grant Fund and the International Society of Arachnology Oscar and Jan Francke Student Research Fund in the same year.** Substantially similar proposals submitted to both societies in a given year will be declined for funding. Substantially different proposals are allowed.

**Proposal Checklist** (please read all items carefully):

\_\_\_\_\_ **Progress Report.** Applicants that have received funding during previous award cycles must submit a report detailing the status of their project. A PDF document is preferred.

\_\_\_\_\_ **Letter of Support.** Applicants must request a letter of support from a mentor or advisor familiar with their work. The advisor does not need to be a member of the AAS but should be familiar with the applicant and the proposed project. The letter should confirm student status, the student’s ability to conduct the study, demonstrate a need for funding, and should be submitted separately by email to the AAS Student Research Grant Chair (Dr. Brent E. Hendrixson, [aasstudentresearchgrants@gmail.com](mailto:aasstudentresearchgrants@gmail.com)) by the application deadline (February 15, 2022). A PDF document is preferred.

\_\_\_\_\_ **Waiver Justification.** This is only required of applicants who are requesting a membership fee waiver or a sponsored membership. Please provide a short justification to accompany this request in a cover letter. Waivers are considered on an individual basis and are awarded based on demonstrated need. A PDF document is preferred.

\_\_\_\_\_ **Appropriate Format.** The proposal must be written in English, double-spaced, 11 pt or larger font, 2 cm or larger margins, and not longer than 6 pages (not including references and figures). A PDF document is preferred.

\_\_\_\_\_ **Proposal Content.** The proposal should include the following parts (as appropriate):

* TITLE and NAME OF APPLICANT
* NARRATIVE including background information, justification for the proposed study, and the hypothesis to be tested (if applicable).
* METHODS including materials, experimental design, and analyses to be used.
* LITERATURE CITED
* ITEMIZED BUDGET showing in detail how award money would be used in the proposed research. If the entire cost of the project is included (often far in excess of the maximum award amount), please be sure to indicate how the AAS grant funds would be used.

\_\_\_\_\_ **File Names.** Proposals, cover sheets, and cover letters should have the following file naming format: LASTNAME\_FIRSTNAME\_PROPOSAL/COVERSHEET/COVERLETTER

**Application Deadline is February 15, 2022**

**Proposals, cover sheets, and cover letters should be submitted as email attachments to:**

**Dr. Brent E. Hendrixson (**[**aasstudentresearchgrants@gmail.com**](mailto:aasstudentresearchgrants@gmail.com)**)**